TEN-DAY NOTICE TO PAY RENT OR VACATE

Randolph County, Indiana | IC 32-31-1-6 and 32-31-1-7

Notice date: _____

To tenant(s): _____

Rental premises: _____

_____

County: Randolph, Indiana

Landlord / legal owner: _____

Authorized agent, if any: _____

Address: _____

Phone: _____

RENT DUE

Rental period	Rent charged	Unpaid rent
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL UNPAID PERIODIC RENT: $_____

STATUTORY NOTICE

You are notified to vacate the following property not more than ten (10) days after you receive this notice unless you pay the rent due on the property within ten (10) days: the rental premises identified above.

The rent due is the total unpaid periodic rent listed above. If you pay that rent in full before the notice period expires, the lease is not terminated for this unpaid rent under Indiana Code 32-31-1-6. No late fees, utilities, damages, legal costs or future rent are included in the rent needed to cure this notice.

POSSESSION AND TENANT RIGHTS

This notice is not a judgment or order for possession. It does not authorize changing locks, shutting off essential services or physically removing any occupant. Possession may be recovered only through lawful procedures. The tenant retains applicable defenses and rights under Indiana law, including IC 32-31-5-6.

Landlord / authorized agent signature: _____ Date: _____

RECORD OF PERSONAL SERVICE

Indiana Code 32-31-1-9(a)

Notice date: _____

Rental premises: _____
_____

Tenant(s) named in the notice: _____

I served a true copy of the identified ten-day rent notice by personally delivering it to the tenant named below at the stated place, date and time.

Tenant who received the notice: _____

Actual receipt date: _____ Time: _____

Place of personal service: _____
_____

Person who delivered the notice: _____

Number of notice pages delivered: _____

Facts identifying the recipient and personal delivery:
_____
_____
_____

This record states the facts of personal service of the notice. It does not certify service of a court summons or eviction claim.

Signature of person who delivered: _____

Date signed: _____